**Appendix 1: Responsibilities regarding Programmatic Review**

1. **Programme Planning and Validation Committee (PPVC) and Academic Council**

   - Committees of Academic Council have an advisory capacity and can only make recommendations to Academic Council regarding the programme under review, in relation to the Self-Evaluation Report (SER), Panel report and any associated proposed changes to be made to the programme
   - Academic Council, via PPVC, shall consider the documentation relating to the Programmatic Review and make recommendations to Governing Body.
   - Such recommendations shall be considered by Governing Body.

2. **Vice President for Academic Affairs & Registrar**

   - Informs Head of Faculty/Campus of the programme(s) that are due to be programmatically reviewed
   - Circulates relevant documentation to Peer Review Group
   - Provides a Secretary to the Peer Review Group
   - Publish resulting documents

3. **Head of Faculty/Campus**

   - Compile a Self-Evaluation Report in consultation with relevant stakeholders
   - Proposes members of the Peer Review Group at least three months prior to the scheduled meeting
   - Co-ordinates a review of all currently validated programmes in the Faculty/Campus for the purpose of updating and revising same as per Stage 2 of Programmatic Review.

4. **Peer Review Group**

   - Visits SETU Carlow for the period of time appropriate to the number of programmes under review
   - Discusses documentation with Programme Committee
   - Makes commendations and recommendations and communicates such to SETU Carlow
   - Records their response in the Peer Review Group Report