

## FAQ Examinations

### Winter Exams 2023

The Winter Exam timetable will be released in late November 2023.

### Winter Exam Session Information

Please note that we will be hosting three exam sessions daily for the Winter exams with the following start times:

**Session 1 start: 9:15am**

**Session 2 start: 12:15pm**

**Session 3 start: 3:15pm**

### Student Self-Service Access Queries

- **How do I access my results?**

This is the link: <https://ssb.itcarlow.ie/StudentSelfService/>

You will need your Student ID and password.

- **If my ID & Password are not working who do I contact?**

First try reset your password here <https://pinset.itcarlow.ie/> for issues resetting please contact Computing Services at [itservices.cw@setu.ie](mailto:itservices.cw@setu.ie) or 059 9175555.

### Autumn Exam Result Queries

- **What do I do about the Exams I have failed?**

You should speak to your Faculty Office to discuss your options.

- **How much does it cost to repeat exams?**

Please note that the Autumn Exam entry fee for the TERM 2022/2023 (August 2023) sitting is €50 per module to a maximum of €150 for all modules\*

\*The repeat fees are subject to review on an annual basis

### Reviews

- **How do I request an Exam Review?**

Please contact [Examinations.CW@setu.ie](mailto:Examinations.CW@setu.ie) to request an Exam Review Application form.

The deadline for Autumn repeat exam reviews will be 5 working days after results release, which will be Thursday 21 September at 5:00pm.

- **Who will carry out the review?**

The lecturer for the subject plus one other lecturer or external examiner.

- **When will I get the result of the review?**

You will be notified by email when the results of your review are available.

### **Important Registration Information**

Please note the name on your ID card is what will appear on your final certificate/parchment at graduation please advise the Admissions Office on [admissions.cw@setu.ie](mailto:admissions.cw@setu.ie) if there is any error in our records. If your address has changed please notify the Admissions Office immediately but not later than the 1<sup>st</sup> September if you are expecting to graduate in the following November.