

Document Management Control

Date	Document Title	Current Revision Status	Reason for Change	Reviewed Revision Status
20.04.2022	Quality Manual	6.07	Quality Manual Strategic Context amended as per Quality Work Plan (Ann Campbell Review 2019)	6.08
28.08.21	Quality Manual	6.06	Student Complaint and Appeal Procedure reviewed to reflect wording for contacting Ombudsman	6.07
23.08.21	Quality Manual	6.5	Amendments to Policy and Procedure for Learners in Covid-19 High Risk Groups	6.6
29.10.2020	Quality Manual	6.4	Inclusion of Student Charter v.3.0	6.5
01.01.2020	Quality Manual	6.3	'Institute Protocol for Learners Absence due to Covid 19' included to reflect Covid-19 restrictions. This policy was approved by Senior Management on 6th July 2020. The overall Quality Manual approval remains that of version 6.2 as the 'Institute Protocol for Learners Absence due to Covid 19' will only be a temporary measure.	6.4
01.01.2020	Quality Manual	6.2	Policy and Procedure for Learners in Covid-19 High Risk Groups included to reflect Covid-19 restrictions. This policy was approved by Senior Management on 6th July 2020. The overall Quality Manual approval remains that of version 6.2 as the Policy and Procedure for Learners in Covid-19 High Risk Groups will only be a temporary measure.	6.3
19.12.2019	Quality Manual	6.1	Inclusion of new policy (Fitness to Study)	6.2
01.09.2019	Quality Manual	6	Inclusion of new/updated policies	6.1
29.11.18	Quality Manual	5	Review to include additional policies and review to reflect requirements under Equality Diversity & Inclusion Charter and GDPR	6
5.10.17	Quality Manual	4	Review to included additional policies in line with ESG Guidelines	5

15.12.16	Quality Manual	3	Review to included additional policies in line with ESG Guidelines as amended and reflect changes to title of Faculty	4
18.6.2015	Quality Manual	2	Review in line with ESG Guidelines as amended	3
18.1.2010	Quality Assurance / Improvement Policy and Framework Manual	1	Changes to logo, Quality standards 6.2 and 3.3	2
1.9.2004	Quality Assurance / Improvement Policy and Framework Manual		Initial issue	1
25.02.21	Academic Standards and Assessment Regulations	15	Reviewed to include classification of Special Purpose Awards (Level 8 and Level 9)	16
30.08.2019	Academic Standards and Assessment Regulations	14	Review Examination and Assessment Regulations to reflect Institute regulations	15
29.11.18	Academic Standards and Assessment Regulations	13	Review Academic Standards and Assessment Regulations to reflect requirements under Equality Diversity & Inclusion and GDPR	14
29.6.2017	Academic Standards and Assessment Regulations	12	Review Academic Standards and Assessment Regulations to form part of the Institute Quality Management System	13
11.04.2019	Examination and Assessment Regulations	4	Review Examination and Assessment Regulations to reflect Institute regulations	5
29.11.18	Examination and Assessment Regulations	3	Review Examination and Assessment Regulations to reflect requirements under Equality Diversity & Inclusion and GDPR	4
27.5.18	Examination and Assessment Regulations	2	Review Examination and Assessment Regulations to form part of the Institute Quality Management System	3
21.6.18	Policy and Procedures for Equality, Diversity and Inclusion		Initial Issue	1
15.10.2020	P&P for Linked and Transnational Provision	5.1	Policy updated to reflect change from Collaborative Provision to Linked Provision	6
29.11.18	P&P for Collaborative and Transnational Provision	5	Policy updated with link to the Collaborative Provision Register. Approval date remains unchanged.	5.1
29.11.18	P&P for Collaborative and Transnational Provision	4	Policy review to reflect requirements under GDPR and update reference to Strategic Plan.	5
31.3.17	P&P for Collaborative and Transnational Provision	3	Policy review to include Guidelines for Collaborative Review for Faculties / Campuses and Collaborative Partners.	4
27.10.16	P&P for Collaborative and Transnational Provision	2	Policy review to update legislation reference and reflect changes to title of Faculty	3
17.5.13	P&P for Collaborative and Transnational Provision	1	Policy review to reflect changes in legislation and requirements for collaborative provision, including reference to the forming of QQI as the Awarding Authority, replacing HETAC - Qualifications and Quality Assurance (Education and Training Act) 2012	2
2.12.2011	P&P for Collaborative and Transnational Provision		Initial issue	1
29.11.18	P&P for Collaborative and Transnational Provision and Joint Awards	2	Policy review to reflect requirements under GDPR and update reference to Strategic Plan.	3

27.10.16	P&P for Collaborative and Transnational Provision and Joint Awards	1	Policy review to update legislation reference and reflect changes to title of Faculty	2
Approved by QCI 2.12.2014	P&P for Collaborative and Transnational Provision and Joint Awards		Initial issue	1
25.02.21	P&P for Postgraduate Awards by Research and Dissertation at NFQ Level 9 and Level 10 (Admission, Registration, Supervision and Examination)	5.2	Policy updated with amendments to Examiners Report and Guidelines for Candidate Examinations	6
23.09.20	P&P for Postgraduate Awards by Research and Dissertation at NFQ Level 9 and Level 10 (Admission, Registration, Supervision and Examination)	5.1	Policy updated with amendments to Appendices C1, C3, D1 and D2	5.2
29.11.18	P&P for Postgraduate Awards by Research and Dissertation at NFQ Level 9 and Level 10 (Admission, Registration, Supervision and Examination)	5	Policy updated with amendment to Appendix C1. Approval date remains unchanged.	5.1
29.11.18	P&P for Postgraduate Awards by Research and Dissertation at NFQ Level 9 and Level 10 (Admission, Registration, Supervision and Examination)	4	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	5
1.3.2018	P&P for Postgraduate Awards by Research and Dissertation at NFQ Level 9 and Level 10 (Admission, Registration, Supervision and Examination)	3	Policy review to include deregistration procedure L9 – L10 Register	4
15.12.16	P&P for Postgraduate Awards by Research and Dissertation at NFQ Level 9 and Level 10 (Admission, Registration, Supervision and Examination)	2	Policy review to standardise format for presentation of thesis, to update legislation reference and to reflect changes to title of Faculty	3
Jan-15	P&P for Postgraduate Awards by Research and Dissertation at NFQ Level 9 and Level 10 (Admission, Registration, Supervision and Examination)	1	Policy review to reflect changes in legislation, including reference to the forming of QCI as the Awarding Authority, replacing HETAC - Qualifications and Quality Assurance (Education and Training Act) 2012	2
Oct. 2006	Policy and Procedures for Postgraduate Research Students (Admission, Registration, Supervision and Examination)		Initial issue	1
29.11.18	Policy and Procedure for Examination of Candidates Presenting for the Award of Doctor of Philosophy (PhD) Degrees	3	Policy review to reflect requirements under GDPR.	4
15.12.16	Policy and Procedure for Examination of Candidates Presenting for the Award of Doctor of Philosophy (PhD) Degrees	2	Policy review to update legislation reference and reflect changes to title of Faculty	3
28.6.2012	Policy and Procedure for Examination of Candidates Presenting for the Award of Doctor of Philosophy (PhD) Degrees	1	Policy review replacing Appendix S within <i>Policy and Procedures for Postgraduate Research Students (Admission, Registration, Supervision and Examination)</i> for a separate Policy entitled - <i>Policy and Procedure for Examination of Candidates Presenting for the Award of Doctor of Philosophy (PhD) Degrees</i>	2

Oct. 2006	Policy and Procedures for Postgraduate Research Students (Admission, Registration, Supervision and Examination)		Initial issue	1
27.05.21	P&P for Ethics in Research	7	Policy reviewed to provide further clarity on procedures for conducting online research activities and data privacy matters	8
17.10.2019	P&P for Ethics in Research	6	Policy reviewed to reflect conducting anonymous survey of lecturers/learners	7
14.03.2019	P&P for Ethics in Research	5	Policy reviewed to reflect requirements under GDPR and Health Research Regulations 2018	6
29.11.18	P&P for Ethics in Research	4	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	5
31.8.17	P&P for Ethics in Research	3	Policy and documentation review to update legislation reference and process	4
27.10.16	P&P for Ethics in Research	2	Policy review to update legislation reference and reflect changes to title of Faculty	3
Jan-15	P&P for Ethics in Research	1	Policy review to reflect changes in legislation, including reference to the forming of QQI as the Awarding Authority, replacing HETAC - Qualifications and Quality Assurance (Education and Training Act) 2012	2
May-06	Ethics in Research Policy & Procedures		Initial issue	1
20.04.2022	P&P on Teaching and Learning	5	Policy amended as per Quality Work Plan (Ann Campbell Review 2019)	5.01
29.11.18	P&P on Teaching and Learning	4	Policy reviewed to reflect requirements under GDPR	5
29.6.17	P&P on Teaching and Learning	3	Policy review to include detail pertaining to Guest Speakers	4
27.10.16	P&P on Teaching and Learning	2	Policy review to update legislation reference and reflect changes to title of Faculty	3
1.5.14	P&P on Teaching and Learning	1	Policy review to reflect changes in legislation, including reference to the forming of QQI as the Awarding Authority, replacing HETAC - Qualifications and Quality Assurance (Education and Training Act) 2012	2
Dec-06	P&P on Teaching and Learning		Initial issue	1
27.10.16	P&P on Learner involvement in Quality Assurance	1	Policy review to update legislation reference and reflect changes to title of Faculty	2
23.5.13	P&P on Learner involvement in Quality Assurance		Initial issue	1
29.11.18	Policy & Procedure for Work Placement of Learners	1	Policy reviewed to reflect requirements under Equality Diversity & Inclusion	2
23.6.16	Policy & Procedure for Work Placement of Learners		Initial issue	1
30.03.22	Document Management Control	8	Document amended to reflect updates to Policies & Procedures	9
4.2020	Document Management Control	7	Document amended to reflect updates to Policies & Procedures	8
6.2019	Document Management Control	3	Document amended to reflect updates to Policies & Procedures. Note: Typing error when updating v.3.0 (version number). v.7.0	7

			was stated on document instead of v.4.0. Version 4, 5 and 6 never existed.	
2.2019	Document Management Control	2	Document amended to reflect updates to Policies & Procedures	3
2015-2018	Document Management Control	1	Document amended to reflect updates to Policies & Procedures	2
18.6.2015	Document Management Control		Initial issue	1
29.3.22	Quality Work Plan	8	Update to the status of work completed following Ann Campbell's external review (07/2019)	9
29.11.18	Quality Work Plan	4	Update to the status of work completed following Ann Campbell's external review (07/2019)	8
29.11.18	Quality Work Plan	3	Review to include additional policies and review to reflect requirements under Equality Diversity & Inclusion Charter and GDPR	4
15.12.16	Quality Work Plan	2	Reviewed in line with ESG Guidelines as amended	3
16.6.14	Quality Work Plan	1	Plan review to include detail status of each document detail within the work plan	2
3.5.2013	Quality Work Plan		Initial issue	1
5.10.17	Policy and Procedure for English Language entry requirement for Non Native Speakers of English	2	Policy review to include detail pertaining to Pearson Test of English Academic (PTE)	3
27.10.16	Policy and Procedure for English Language entry requirement for Non Native Speakers of English	1	Policy review to update legislation reference and reflect changes to title of Faculty	2
26.6.2014	Policy and Procedure for English Language entry requirement for Non Native Speakers of English		Initial issue	1
29.11.18	High Performance Entry (HPE) Scheme	2	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	3
27.10.2016	High Performance Entry (HPE) Scheme	1	Policy review to update legislation reference and reflect changes to title of Faculty	2
1.12.15	High Performance Entry (HPE) Scheme		Initial issue	1
29.11.18	Policy and Procedure for Absence from Assessment(s)	3	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	4
27.10.2016	Policy and Procedure for Absence from Assessment(s)	2	Policy review to update legislation reference and reflect changes to title of Faculty	3
29.1.2015	Policy and Procedure for Absence from Assessment(s)	1	Policy review to include changes to Medical Certificate Form	2
27.3.2014	Policy and Procedure for Absence from Assessment(s)		Initial Issue	1
28.4.2016	P&P for Minor, Supplemental & Special Purpose Awards	4	Policy reviewed to merge with Policy and Procedure for the Design, Development & Validation of New Minor & Major Awards at level 6-10 NFQ – thereby making the P&P for Minor, Supplemental & Special Purpose Awards obsolete	Obsolete
1.12.2012	P&P for Minor, Supplemental & Special Purpose Awards	3	Policy review to reflect changes in legislation, including reference to the forming of QQI as the Awarding Authority, replacing HETAC	4

			- Qualifications and Quality Assurance (Education and Training Act) 2012	
Jun-12	P&P for Minor, Supplemental & Special Purpose Awards	2	Policy review to reflect recommendations regarding Gap Analysis following Institutional Review in 2011	3
Apr-06	P&P for Minor, Supplemental & Special Purpose Awards	1	Reviewed Policy as scheduled	2
Sep-04	P&P for Minor, Supplemental & Special Purpose Awards		Initial issue	1
20.04.2022	P&P for the Design, Development & Validation of all programmes at Awards Level 6-10 NFQ	6.3	Appendix 7 of this policy was amended as per the Quality Work Plan (Ann Campbell Review 2019)	6.4
12.07.21	P&P for the Design, Development & Validation of all programmes at Awards Level 6-10 NFQ	6.2	Policy updated to include amendments to the following by the inclusion of Akari details: Programme Proposal 1 (Appendix 1); Evaluation Panel Report (Appendix 10&10a); Response to Faculty Findings. Additionally, Evaluation Panel Report (Appendix 10&10a) combined into one appendix (Appendix 10).	6.3
29.11.18	P&P for the Design, Development & Validation of all programmes at Awards Level 6-10 NFQ	6.1	Policy revised to reflect update to PP1, PP2 and PP3 flowcharts. Approval dates remain that of version 6.1 (and 6.0)	6.2
29.11.18	P&P for the Design, Development & Validation of all programmes at Awards Level 6-10 NFQ	6	Policy revised to reflect change from QQI awards to IT Carlow awards. Approval dates remain that of version 6.0	6.1
29.11.18	P&P for the Design, Development & Validation of all programmes at Awards Level 6-10 NFQ	5	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	6
25.1.18	P&P for the Design, Development & Validation of all programmes at Awards Level 6-10 NFQ	4	Policy reviewed to include Certification of Accreditation and Statement of Council Templates and to incorporate the revised QQI Programme Validation Manual for Programmes of HET and Apprenticeships (FET and HET)	5
28.4.16	P&P for the Design, Development & Validation of all programmes at Awards Level 6-10 NFQ	3	Policy reviewed to merged with Policy & Procedure for Minor, Supplemental & Special Purpose Awards and to reflect changes to title of Faculty	4
26.2.15	P&P for the Design, Development & Validation of New Minor and Major Awards at Level 6-10 NFQ	2	Reviewed to reflect the inclusion of Joint Awards as approved by QQI on 2 nd December 2014	3
18.4.13	P&P for the Design, Development & Validation of New Minor and Major Awards at Level 6-10 NFQ	1	Policy review to reflect recommendations regarding Gap Analysis and changes in legislation including reference to the forming of QQI as the Awarding Authority, replacing HETAC - Qualifications and Quality Assurance (Education and Training Act) 2012	2
17.8.2010	Policy & Guidelines for the Accreditation of taught programmes levels 6-10 of the National Framework of Qualifications		Initial issue	1
29.11.18	P&P for On-going monitoring of Programmes	4	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	5
27.10.16	P&P for On-going monitoring of Programmes	3	Policy review to update legislation reference and reflect changes to title of Faculty	4

26.3.15	P&P for On-going monitoring of Programmes	2	Reviewed to reflect the inclusion of Joint Awards as approved by QQI on 2 nd December 2014	3
1.1.2014	P&P for On-going monitoring of Programmes	1	Policy review to reflect recommendations regarding Gap Analysis and changes in legislation including reference to the forming of QQI as the Awarding Authority, replacing HETAC - Qualifications and Quality Assurance (Education and Training Act) 2012	2
Feb-01	Course Board Policy and Standing Orders		Initial issue	1
29.11.2018	P&P for Programmatic Review	4	Policy reviewed to reflect requirements GDPR	5
27.10.16	P&P for Programmatic Review	3	Policy review to update legislation reference and reflect changes to title of Faculty	4
26.2.15	P&P for Programmatic Review	2	Reviewed to reflect the inclusion of Joint Awards as approved by QQI on 2 nd December 2014	3
28.6.2012	P&P for Programmatic Review	1	Policy review to reflect recommendations regarding Gap Analysis and changes in legislation including reference to the forming of QQI as the Awarding Authority, replacing HETAC - Qualifications and Quality Assurance (Education and Training Act) 2012	2
Jun-04	P&P for Programmatic Review		Initial issue	1
29.11.18	P&P for Recognition of Prior Learning	3	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	4
27.10.16	P&P for Recognition of Prior Learning	2	Policy review to update legislation reference and reflect changes to title of Faculty	3
26.6.14	P&P for Recognition of Prior Learning	1	Policy Review to reflect the prior learning of mature learners throughout the Institute, for example, in the Centre for Lifelong Learning in Collaborative Partnerships	2
Sep-10	P&P for Recognition of Prior Learning		Initial issue	1
29.11.18	Code of Practice - Working with Learners, Children & Vulnerable Adults	2	Policy reviewed to reflect requirements under Equality Diversity & Inclusion	3
27.10.16	Code of Practice - Working with Learners, Children & Vulnerable Adults	1	Policy review to update legislation reference and reflect changes to title of Faculty	2
29.11.12	Code of Practice - Working with Learners, Children & Vulnerable Adults		Initial issue	1
29.11.18	P&P on late submission of Assignments	2	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	3
27.10.16	P&P on late submission of Assignments	1	Policy review to update legislation reference and reflect changes to title of Faculty	2
18.4.13	P&P on late submission of Assignments		Initial issue	1
29.11.18	P&P on Learner Disability & Learning Support	3	Policy reviewed to reflect requirements under Equality Diversity & Inclusion	4
23.6.16	P&P on Learner Disability & Learning Support	2	Policy review to include DAWN Guidelines and reflect changes to title of Faculty	3
20.6.2013	P&P on Learner Disability & Learning Support	1	Policy Review to reflect changes in legislation and practice	2
Jun-05	Learner Disability Policy		Initial issue	1

29.11.18	Garda Vetting Policy	6	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	7
29.6.17	Garda Vetting Policy	5	Policy review to update legislation and eVetting requirement of learners and staff	6
27.10.16	Garda Vetting Policy	4	Policy review to update legislation reference and reflect changes to title of Faculty	5
26.6.14	Garda Vetting Policy	3	Policy review to reflect changes in Garda Vetting Application Form and of filter to Authorised signatures	4
1.9.2013	Garda Vetting Policy	2	Reviewed Policy to reflect changes to legislation – specifically Section 12(2) of the National Vetting Bureau (Children and Vulnerable Persons) Act 2012 as it is a mandatory legal requirement to ensure that persons working with children or vulnerable adults are registered with the NVB	3
May-08	Garda Vetting Policy	1	Reviewed Policy as scheduled	2
Dec-07	Garda Vetting Policy		Initial issue	1
29.11.18	P&P Child Protection & Welfare	4	Policy reviewed to reflect requirements under Equality Diversity & Inclusion	5
24.5.18	P&P Child Protection & Welfare	3	Policy reviewed to reference TUSLA as the child and family agency and to reference the role of the deputy designated liaison person	4
2.3.17	P&P Child Protection & Welfare	2	Policy review to modify scope	3
27.10.16	P&P Child Protection & Welfare	1	Policy review to update legislation reference and reflect changes to title of Faculty	2
29.11.2012	P&P Child Protection & Welfare		Initial issue	1
20.04.2022	P&P for External Examiners	7	Policy amended as per Quality Work Plan (Ann Campbell Review 2019)	07-Jan
29.11.18	P&P for External Examiners	6	Policy review to amend submission date for External Examiner Report and to reflect requirements under Equality Diversity & Inclusion and GDPR	7
31.3.2017	P&P for External Examiners	5	Policy under review to amend detail in requirement from External Examiners and to reflect changes to title of Faculty	6
26.2.2015	P&P for External Examiners	4	Reviewed to reflect the inclusion of Joint Awards as approved by QQI on 2 nd December 2014	5
30.11.12	P&P for External Examiners	3	Policy review to reflect changes in legislation including reference to the forming of QQI as the Awarding Authority replacing HETAC - Qualifications and Quality Assurance (Education and Training Act) 2012	4
28.6.2012	P&P for External Examiners	2	Policy review to reflect recommendations regarding Gap Analysis	3
Dec-05	Marks and Standards 2005-2006 and 2007	1	Amendment to Section B7	2
Dec-02	Marks and Standards 2002–2003 and 2003 - 2004		Initial issue	1
29.11.2018	Policy and Procedure for Academic Integrity	3	Policy review to reflect requirements under GDPR	4

24.5.2018	Policy and Procedure for Academic Integrity	2	Policy reviewed to align with reviewed Examination and Assessment Regulations	3
23.6.2016	Policy and Procedure for Academic Integrity	1	Policy reviewed to remove the declaration of originality of work and reflect changes to title of Faculty	2
31.1.2013	Academic Integrity & Anti – Plagiarism Policy		Initial issue	1
31.3.2016	Policy and Procedure for Learner Access and Widening Participation	3	Reviewed the Policy as scheduled to include widening participation and reflect changes to title of Faculty	4
20.6.2014	P&P for Access	2	Reviewed Policy as scheduled	3
2010	Access Programme Procedure	1	Reviewed Policy as scheduled	2
Mar-03	Direct Entry Policy		Initial issue	1
27.10.16	P&P for Transfer	3	Document amended to reflect updates to Quality Manual Policies & Procedures. Note: Typing error when updating v.3.0. v.6.0 was stated on document instead of v.4.0. Version 4 and 5 never existed. Previous approval date still applies.	6
27.10.16	P&P for Transfer	2	Policy review to update legislation reference and reflect changes to title of Faculty	3
Nov-07	P&P for Transfer	1	Pilot Scheme approved	2
Sep 2002 and Sep 2004 Extended	Transfer of 1 st Year Students within South East Technological University Carlow		Pilot Policy – Initial issue and Extension	1
29.11.18	P&P for Progression	3	Policy reviewed to reflect requirements under GDPR	4
27.10.16	P&P for Progression	2	Policy review to update legislation reference and reflect changes to title of Faculty	3
23.7.13	P&P for Progression	1	Policy review to reflect changes in legislation including reference to the forming of QQI as the Awarding Authority, replacing HETAC - Qualifications and Quality Assurance (Education and Training Act) 2012	2
June 2002 and Dec 2004	P&P for Progression		Initial issue	1
29.11.18	Professional Support Services (PSS) Strategic Review Policy	3	Policy review to reflect requirements under GDPR.	4
Dec-16	Professional Support Services (PSS) Strategic Review Policy	2	Reviewed to update procedure pertaining to the Panel Report and reflect changes to title of Faculty	3
Oct-16	Professional Support Services (PSS) Strategic Review Policy	1	Reviewed to add Panel Report to the Policy as Appendix 1	2
Dec-15	Professional Support Services (PSS) Strategic Review Policy		Initial issue	1
28.08.21	Student Complaints and Appeals Procedure	5	Policy reviewed to reflect wording for contacting Ombudsman	6
27.06.2019	Student Complaints and Appeals Procedure	4	Review to reflect clarification on 2.6 under Procedure - General	5

5.2018	Student Complaints and Appeals Procedure	3	Review to reflect requirements under Equality Diversity & Inclusion and GDPR	4
24.5.18	Student Complaints and Appeals Procedure	2	Review to reflect changes to timelines associated with the complaints procedure.	3
29.6.17	Student Complaints and Appeals Procedure	1	Review to include update legislation reference and reflect changes to title of Faculty	2
	Student Complaints and Appeals Procedure		Initial issue	1
29.11.18	Intellectual Property Policy	2	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	3
5.10.17	Intellectual Property Policy	1	Review to reflect requirements of National Intellectual Property Protocol	2
	Intellectual Property Policy		Initial issue	1
29.11.18	Policy for the Issue of Awards Posthumously	2	Policy reviewed to reflect requirements under GDPR	3
29.11.17	Policy for the Issue of Awards Posthumously	1	Policy reviewed to reflect changes to title of Faculty	2
Oct-10	Policy for the Issue of Awards Posthumously		Initial issue	1
29.10.2020	Student Charter	2	Reviewed to update policy to reflect student input	3
21.6.2018	Student Charter	1	Reviewed to update policy to reflect student input	2
26.5.2004	Student Charter		Initial issue	1
21.6.18	Policy and Procedures for Equality, Diversity and Inclusion		Initial Issue	1
6.11.18	Policy and Procedure for the Collection of Fees	1	Policy review to reflect student fee requirements for the Institute.	2
21.7.14	Policy and Procedure for the Collection of Fees		Initial issue	1
3.10.18	Human Resources – Terms and Conditions of Employment	1	Review to collate individual related Policies into one format, including Circular amendments from the Department of Education and Skills and updated to reflect changes in legislation, Equality Diversity & Inclusion and GDPR	2
Various Dates	Relevant HR Policies and Circulars		Initial issue	1
3.10.18	Human Resources – Training and Development Policies	1	Review to collate individual related Policies into one format, including Circular amendments from the Department of Education and Skills and updated to reflect changes in legislation, Equality Diversity & Inclusion and GDPR	2
Various Dates	Relevant HR Policies and Circulars		Initial issue	1
3.10.18	Human Resources – Staff Code of Conduct and Dignity at Work	1	Review to collate individual related Policies into one format, including Circular amendments from the Department of Education and Skills and updated to reflect changes in legislation, Equality Diversity & Inclusion and GDPR	2
Various Dates	Relevant HR Policies and Circulars		Initial issue	1
3.10.18	Human Resources – Equal Opportunities Policy	1	Review to collate individual related Policies into one format, including Circular amendments from the Department of Education	2

			and Skills and updated to reflect changes in legislation, Equality Diversity & Inclusion and GDPR	
Various Dates	Relevant HR Policies and Circulars		Initial issue	1
	Human Resources – Flexible Work Practice and Employee Absences	1	Review to collate individual related Polices into one format, including Circular amendments from the Department of Education and Skills and updated to reflect changes in legislation, Equality Diversity & Inclusion and GDPR	2
Various Dates	Relevant HR Policies and Circulars		Initial issue	1
3.10.18	Human Resources – Staff Relations	1	Review to collate individual related Polices into one format, including Circular amendments from the Department of Education and Skills and updated to reflect changes in legislation, Equality Diversity & Inclusion and GDPR	2
Various Dates	Relevant HR Policies and Circulars		Initial issue	1
29.11.18	Procedure in the event of a death	2	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR and to include protocol pertaining to international students	3
Dec-09	Procedure in the event of a death	1	Policy review to reflect change of procedure in the event of a death	2
May-03	Bereavement Protocol	0	Initial Issue	1
29.11.18	Policy and Procedures for Adjunct and Visiting Fellows	1	Policy reviewed to reflect requirements under Equality Diversity & Inclusion and GDPR	2
1.12.2015	Policy and Procedures for Adjunct and Visiting Fellows	0	Initial Issue	1
27.06.2019	Fitness to Study Policy	0	Initial Issue	1
19.12.2019	Provision of Pastoral Care for International Students	0	Initial Issue	1
19.12.2019	Awards Standards	0	Initial Issue	1
20.07.2020	Policy and Procedure for Learners in Covid 19 High Risk Groups	0	Initial issue	1
20.07.2020	Institute Protocol for Learners Absence due to Covid 19	0	Initial issue	1
23.10.2020	Lecture Recording Policy	0	Initial issue	1
12.11.2020	Policy for Making Awards	0	Initial issue	1
15.04.21	Supervised Professional Practice with employer organisation Policy during Coronavirus COVID-19 Pandemic	0	Initial issue	1
28.10.2021	Policy for Blended Learning	0	Initial issue	1